

MyAssistant

For Sage Timberline Office

Real Estate



Would you like your Timberline Office software to automatically

- Notify property managers when leases are about to expire?
- Provide alerts when bank accounts drop below a certain amount?
- Generate and distribute personalized reports on a regular schedule?
- Send tenants their statements?
- Automate insurance requests?
- Audit processes such as lease, charge control, or vendor setup to ensure they are completed correctly?

Be informed ▼

With MyAssistant,
it can

Options	Lease	Rev Num	Category	Expiration Date	Description
Click here	GAT-COL001	0	Renewal	7/1/2001	Renewal option
Click here	GAT-COL001	0	Right of first offer	12/1/2001	Same terms as units 200 and 250
Click here	GAT-FIE001	0	Renewal	11/1/2002	Renewal option
Click here	GAT-FIE001	0	First Refusal	2/15/2000	Contact if tenant in unit 100 defaults.
Click here	GAT-IND001	0	Cancel	12/15/2001	Cancel without penalty.

Specifically designed for Timberline Office, MyAssistant proactively identifies what needs to be done, determines who needs to be informed, and automatically performs the task. MyAssistant uses Microsoft Outlook to deliver essential information, when it's needed.



