



Your business in mind.



## SAGE MAS 90 SAGE MAS 200

## REPORTING CAPABILITIES

Need to e-mail an account status to a customer? Crystal Reports® is the tool to use.

Need to provide end-of-quarter balance sheets to your stockholders? Look to Sage MAS 90 Financials.

Need a quick report to see how close you are to meeting your sales goals? Business Insights Reporter can provide it.

Whether it's quick status information or a presentation-quality report, Sage MAS 90 and Sage MAS 200 ERP have the reporting tools that you need. Providing multiple levels of standard and custom reports, the application can give you virtually any report you need to run your business.

### REPORTING OPTIONS

- Business Insights Dashboard
- Business Insights Reporter
- Standard Reports
- Custom Reports
  - Crystal Reports Software
  - Business Insights Reporter
- Financial Reporting
  - Microsoft FRx Desktop
  - General Ledger Financials
  - F9 Spreadsheet-Based Financial Reporting Application
- Custom Forms
  - Crystal Laser Forms



### Business Insights Dashboard

If you are a busy manager or business owner, it's important to have quick access to key business information in an easy-to-read and understand format. Business Insights Dashboard for Sage MAS 90 and Sage MAS 200 ERP systems provides the ideal solution. Designed to provide the data you need to make critical decisions, Business Insights Dashboard presents information in a high-level, attractive graphical format that allows you to instantly ascertain the state of your business. Flexible, yet simple to use, Business Insights Dashboard is displayed within the Sage MAS 90 or 200 Business Desktop and can also be accessed directly with Microsoft Internet Explorer, Outlook, or Digital Dashboard.

### Standard Reports

Standard pre-designed reports are available straight out of the box in each Sage MAS 90 and 200 module. You can quickly customize the appearance of the reports. Select the font size, color, and style for the body of reports and add up to two types of bitmaps. This can enable you to print a logo in the page header or create a watermark effect with a background bitmap. With standard reports, you can also format headers and footers to specify the positions of specific fields.

Using the report format maintenance function, you have the option of selecting graphical output (to a laser printer) or the basic format (on a dot matrix printer). This function allows you to create a custom report format for each specific company. Each module contains a wide selection of standard reports. Included among the reports pre-defined in various modules are General Ledger Detail by Source, Monthly Trend, Customer Sales Analysis, Estimated Cash Flow Analysis, Inventory Turnover, and Benefits Accrual. A full list of reports can be found on the individual module specification sheets.



## PRODUCT BENEFITS

- Transform your raw data into a powerful decision-support tool
- Manage costs proactively
- Present information professionally to customers, vendors and banking institutions
- Analyze profitability
- Understand what is selling and what isn't selling

## Custom Reports

Two built-in report writers enable you to design customized reports from virtually any Sage MAS 90 or 200 data file. By simply selecting the information that you want printed, you can create reports once and run them again at any time. You also have the option of automatically running reports, a feature that enables you to run a report from a batch or script file. Reports can be placed on a custom menu in each module for quick access. Reports can also be imported and exported, enabling you to transfer them between installations.

## Business Insights Reporter

The ability to create custom reports is an important component of any business management system, but not everyone has the time to learn the intricacies of data structures or the complexities of creating formulas. Business Insights Reporter is a powerful yet easy-to-use tool for creating custom reports.

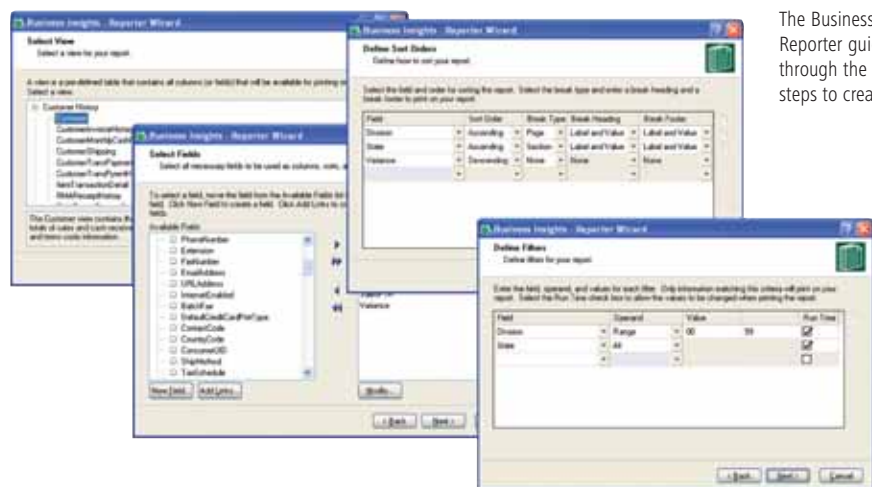
Creating a report is easier than ever before:

- Data is presented in logical views – no need to try to figure out what table to get data from or how to link to additional data for your report.
- Wizard-driven reporting – wizards guide you through all of the required steps to create a report.
- Choose your format – output reports to multiple formats, including Excel, Adobe PDF, or XML, in addition to printing.
- Easily create calculated fields – simple point-and-click calculations based on our very successful Lookup Customization Wizard.
- Secure access to your data – determine which user roles will have access to reports.

## Crystal Reports

Crystal Reports is a powerful Windows report writer that provides presentation-quality output for your custom reports. You can use sample reports straight out of the box or modify them to suit your needs, then save and run them anytime.

Wizards can walk you through the steps to easily modify or create a new report. Select the font type, size, and text color, enhance the layout by applying lines, borders, and shading, and further enrich your reports with embedded pictures, diagrams, and logos. Using tables, cross-tabulations, or one of 12 graph styles, you can clearly communicate your accounting information. You can even create reports with drill-down capabilities. You can run your reports at pre-determined times, even unattended.



The Business Insights Reporter guides you through the required steps to create a report.

The perfect way to produce highly customized, multi-functional forms.

ITEM NUMBER	UNIT	QUANTITY	UNIT PRICE	TOTAL PRICE	TAX	AMOUNT
GLOB-Y-3046-25W	EACH	200	0.00	0.00	0.00	179.20
GLOBE FOLDING TABLE 30x40	EACH	300	0.00	0.00	0.00	333.60
GLOB-Y-3096-25W	EACH	300	0.00	0.00	0.00	110.70
GLOBE FOLDING TABLE 30x40	EACH	400	0.00	0.00	0.00	131.80
GLOB-Y-3096-25W	EACH	400	0.00	0.00	0.00	131.80
GLOBE FOLDING TABLE 30x40	EACH	400	0.00	0.00	0.00	131.80
PPS-001-CABLE FT	FT	1000.00	0.00	0.00	0.00	100.00
STA 25232-CABLE 1-CONDUCTOR	WHITE	0.00	0.00	0.00	0.00	100.00



*"Sage MAS 90 lets me turn complex financial data into reports that division managers and salespeople can understand."*

Randy Berndt  
Accounting Coordinator  
Del Papa Distributing Company, Inc.

## Financial Reporting Options

### FRx Software

The Microsoft FRx Desktop version comes bundled with the General Ledger module for Sage MAS 90 or 200 ERP systems. Specify row and column formats independently to maximize the flexibility of report formats. Using the drag-and-drop feature, simplify the restructuring of your cost centers, or create new account segments using a special "cleaver" tool. After creating a report, you can print it, export it to an Excel worksheet, drill down to examine details, or distribute it by e-mail. Combine the report formats with a custom-reporting tree that matches your company's chart of accounts structure, and you can create customized reports that detail almost any aspect of your business. Develop reports with multi-company consolidation. FRx Desktop provides robust security to keep your data safe.

### General Ledger Financials

For those with simpler financial reporting needs, a financial reporting wizard is built into the General Ledger on the Reports menu. Utilizing the easy-to-use wizard, you can create financial reports such as Balance Sheets, Income Statements, Cash Flow Statements, and Trend Reports. All of the financial reports can be customized with specific formatting options, including date ranges (period to date, year to date or both), type of data to print (such as actual, budget or variance), how to print footnotes, and numeric formatting.

### F9 Software

This optional Excel spreadsheet add-on can be purchased at an additional cost. F9 uses dynamic data exchange (DDE) technology to retrieve data from your Sage MAS 90 or 200 General Ledger module and delivers it directly to Microsoft Excel or Lotus 1-2-3. Create an automatic link to your general ledger data with the hotlink feature from within your spreadsheet—or hotlink cells in your spreadsheet to financial data in the General Ledger module. Real-time financial information is instantly available within your spreadsheet. F9 can save time by eliminating the re-keying of data into your spreadsheet. Use the Budget Write Back feature to update existing budget amounts in Sage MAS 90 or 200.

## Forms

### Crystal Forms

The Crystal Reports designer is fully integrated with Sage MAS 90 and 200 form printing. The graphical designer enables you to customize fields, as well as the appearance of your invoices, checks, and other business forms. Print a logo in the page header or create a watermark effect with a background bitmap; select the font size, color, and style separately for each field on the form; and print fields anywhere — even twice. Once designed, your forms can be printed, faxed, or sent by e-mail directly to your customer.



## Sage MAS 90 and Sage MAS 200

### Reporting Capabilities

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#### About Sage Software

Sage Software (formerly Best Software) offers leading business management software and services that support the needs, challenges and dreams of more than 2.4 million small and mid-sized business customers in North America. Its parent company, The Sage Group plc (London: SGE.L), supports 4.5 million customers worldwide. For more than 25 years, Sage Software has delivered easy-to-use, scalable and customizable software for accounting, customer relationship management, human resources, time tracking, and the specialized needs of accounting practices and the construction, distribution, manufacturing, nonprofit, and real estate industries. For more information, please visit the Web site at [www.sagesoftware.com/moreinfo](http://www.sagesoftware.com/moreinfo) or call 866-308-2378.



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CPA\*Technology  
101 W. Elm St., Suite 500 Conshohocken, PA 19428  
p 610.862.1998 f 610.862.3200 w CPATechnology.net