

## Out With The Old, In With the New: What's New Coming this Fall

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The upcoming scheduled Fall update for Sage Timberline Office is the first of several sweeping changes coming your way before the holiday season commences. It is evident that Sage is resolute to "making a grand entrance" with the upcoming release in concurrence with the official name change to Sage 300 Construction and Real Estate. Just a few of the enhancements underway include the ability to pay vendors electronically, a robust subcontractor compliance workflow and a substantial user interface (UI) uplift. Other provisional product improvements involve the ability to mark records inactive such as a vendor or GL account, better integration between inquiries and Excel and Google map integration. While priorities may budge between now and the actual release, Sage is determined to make this one of the most significant updates they've had in years.



Speaking of name changes, keep an eye out for these names as the change is becoming "official" this fall:

- Sage Timberline Office (becoming Sage 300 Construction and Real Estate)
- Sage Timberline Enterprise (becoming Sage 300 Trade Specialty)
- Sage MAS 90/200 (becoming Sage 100 ERP (Standard/Advanced))

**Sage Estimating (SQL) 2013 just around the corner:** Sage developed a Microsoft scalable, SQL Server database backend to its Sage Timberline Estimating product and has its third generation of Sage Estimating Microsoft SQL® planned in the near future. With seamless integration with digital takeoff software, this product is a powerful, robust tool to help in winning more jobs and maximizing profit. A few enhancements include role-based security for better estimating data management, the capability to develop new or use existing custom reports for estimates, the ability to view and manage all of your estimates from one location built into the application and a new and improved Management Console for easier system administration. If you are interested in learning more about this application, call and speak to one of our Certified Sage Estimating Consultants.



# Sage Construction Anywhere: Go Where the Work Takes You

*In this industry, a successful business does not run solely behind a desk. With the amount of consolidation, decentralization of offices, travel-based positions, and project work being done in multiple locations, solid remote access technology to employees is more key than ever before.*

New from Sage Construction and Real Estate, Sage Construction Anywhere will make it easy for you to execute tasks and access critical project information no matter where you are. These web-based, construction/real estate management-specific services will extend the reach of your data in Sage Timberline Office.

Today's construction companies need to be more collaborative, using technology to connect all project team members—from subs to general contractors to owners—in one central location. With web-based, secure and timely exchange of project information, you and the Sage network of more than 40,000 customers will be able to better manage your projects, communicate between team members and vendors, and deliver information whenever and wherever it's needed—in the office, on the jobsite, or at a client's office. Call CPA Technology at (610) 862-1998 for more information.



<b>Product Features</b>	<b>Benefits</b>
Project reporting—request and delivery	Save time, improve decisions, and enhance client service with mobile access to project reporting that provides project team members with real-time access to job cost and project management information.
Connector for Sage Timberline Office	Ensure that key financial and project information is secure both behind your firewall and in the cloud.
Powerful user management	Use role-based security access to easily control who can view project information, ensuring the right information gets to the right people.
Security and scalability	Built on Microsoft's industry-leading cloud services platform, Microsoft© Windows Azure™, Sage Construction Anywhere leverages state-of-the-art data center technology.
Project maps	Gain efficiencies with map functionality that allows access to job site addresses, directions, and related project reports.
Simple to set up, simple to use	An easy-to-use interface allows the field to be productive right away and without training. Make a seamless transition to a solution that protects your current investment and infrastructure.

## Sage TimeSheet For Sage MAS 90: Web-Based Time Tracking

Sage TimeSheet 100 helps small and mid-sized businesses track time more profitably while optimizing the flow of information on project schedules, expenses, and workforce allocation. With PC and Web-based solutions, Sage TimeSheet adds sophisticated time and expense data collection to all major financial, project management, and payroll systems. It can also function as a standalone time management tool. Sage TimeSheet is flexible and customizable so that it easily adapts to your organization's or workgroup's project structure and workflow. You can customize Sage TimeSheet to work according to your company's workflow structure with easily defined feature sets such as time entry black-out dates, definable workflow approval processes with e-mail notification, multilevel sign off, and more.

It also can be implemented for an unlimited number of employees. The Sage TimeSheet Project Budgeting module provides enhanced budget tracking and scheduling capabilities for more comprehensive project tracking.



## Tip: Sage MAS 90/200

*Not sure of the order in which you need to close your Sage MAS 90/200 modules\*?*

The order in which modules in Sage MAS 90/200 are closed during month and year-end is very important. Some modules maintain buckets of data by year (year-to-date, prior-year, etc.). These data receptacles are re-initialized during year-end processing. The period-end and year-end processes performed in one module often write data to another module, so closing the modules out of order may cause damage to your data. **The first step to take is to make a backup of your company data. Year-End in Sage MAS 90 can only be “reversed” by restoring from a backup.**

Modules should be processed or closed in the following order — (after you back up your data!):

<i>Order</i>	<i>Closed</i>	<i>Module</i>	<i>Order</i>	<i>Closed</i>	<i>Module</i>
1	<input type="checkbox"/>	System Wide Backup	9	<input type="checkbox"/>	T/C - Timecard
2	<input type="checkbox"/>	B/M - Bill of Materials	10	<input type="checkbox"/>	M/R - Magnetic Media
3	<input type="checkbox"/>	W/O - Work Order Processing	11	<input type="checkbox"/>	P/R - Payroll
4	<input type="checkbox"/>	B/C - Bar Code	12	<input type="checkbox"/>	A/R - Accounts Receivable
5	<input type="checkbox"/>	P/O - Purchase Order Processing	13	<input type="checkbox"/>	A/P - Accounts Payable
6	<input type="checkbox"/>	S/O - Sales Order Processing	14	<input type="checkbox"/>	J/C - Job Cost
7	<input type="checkbox"/>	I/M - Inventory Management	15	<input type="checkbox"/>	G/L - General Ledger
8	<input type="checkbox"/>	M/P - Material Requirements Planning			

The order logic assures an application that writes to another application is processed first. For example - Sales Order Processing, which can post to Inventory Management, Accounts Receivable and General Ledger should be fully processed and closed before Inventory Management, Accounts Receivable or General Ledger .

Some applications can send information, in addition to receiving information from another application. For example -Job Cost can post invoices to Accounts Receivable and Accounts Receivable can post invoices to Job Cost. Therefore, both Job Cost and Accounts Receivable should be processed prior to closing either application.

General Ledger is the only module that can be re-opened for a prior month or a prior year. No other module other than General Ledger should be left open for more than two months.

If you are running modules not on this list, for example e-Business Manager, one or more Sage MAS 90 ERP Extended Solutions, or a third-party product, there may be special considerations involved in year-end closing. For more help, call CPA Technology to speak to one of our Certified Sage MAS 90/200 consultants.

\* Sage MAS 90/200 is becoming *Sage 100 ERP* (Fall 2012)

## CEO of CPA Technology Reaches Industry's Audience on Cloud Technology

Ben Hofferman, Chief Executive Officer of CPA Technology, LLC, has been asked to serve on a panel discussion at the annual Joint Meeting of the Washington, D.C. Chapter of the CFMA and the American Subcontractor's Association which is being held in Northern Virginia on September 11, 2012.



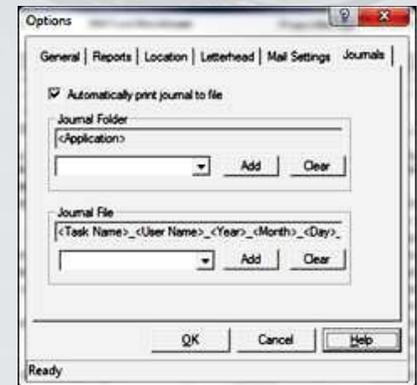
As the volunteer National Chair of CFMA's IT Council, he will be reaching out to the industry's audience on the increasing prevalence of cloud computing in today's technological world. Ben states, "There are producers developing an increasing amount of applications built on this cloud concept and a growing number of consumers need to get access to corporate and personal information on the go."



### Tip: Sage Timberline Office 9.8

Are you tired of wasting paper when entering journal entries or invoices?

Sage Timberline Office 9.8 has a new feature that allows you to 'print to file' without having to name the file:



- > On the Desktop>Common Tasks>Tools>Options
- > Check the box to 'Automatically print journal to file'
- > Pick a folder and pick a naming convention for the file. Check the Help Screens for more information.

## Get Out of the Weeds with Sage Timberline Office MyAssistant

We've all felt like we've needed a weed whacker to get us "out of the weeds" when disarray prevents us from keeping a close eye on business operations. Some are even overwhelmed by the sheer volume of sticky notes strewn about the desk or stashed in random drawers intended for reminders or notes of importance. This is where Sage Timberline Office MyAssistant comes into play. Now part of the Sage Timberline Office, MyAssistant proactively identifies what needs to be done, just like having your own personal assistant. MyAssistant uses Microsoft Outlook to deliver timely automatic notifications where the user can select from over 330 prebuilt rules or customize their own according to their business needs. With automatic document distribution, report, spreadsheet, and email alert generation, communications are improved keeping you in the loop so you can act quickly to take advantage of opportunities and avoid costly issues. With MyAssistant:



- Identify vendors with insurance expiring in 30 days and send them a letter.
- Send past due customers a list of their delinquent invoices.
- Generate and distribute personalized reports on a regular schedule.
- Notify executives when jobs drop below a profit threshold.
- Send each project manager a list of costs codes that are over budget for their jobs.
- Audit processes such as job, contract, or employee setup to ensure they are completed correctly.
- And do much more!

To find out more, call us for a brochure or speak to Fred at (610) 862-0039.





# CPA



## Tip: Sage 100 Contractor

### E-Filing in Sage 100 Contractor

You can now e-file many of your tax forms right from Sage 100 Construction (for a small fee per form). Sage has partnered with Aatrix to provide this service for your payroll data at the Federal and state levels. The help screens in Sage 100 Contractor can get you on the right track, and the Aatrix interface has its own help available. The consultants here can also help to guide you along.

Please note that you do not have to register to use the forms, however if you print them, the word "Demo" will appear on the printouts. This can still be a time saver when preparing to complete your forms as you have in the past.

## Get the most out of your software. Sign up for an event today!

Visit our website at [www.cpatechnology.com](http://www.cpatechnology.com) to register for our events and to view a comprehensive event calendar with a complete listing of upcoming trainings.



### UPCOMING BREAKFAST MEETINGS

September 11, 2012 (8:00 - 10:00 AM)  
*Financial Statements & Cash Flow Projections*

November 15 2012 (8:00 - 10:00 AM)  
*Topic TBD*

October 17, 2012 (8:00 - 10:00 AM)  
*Printing W2's Through Aatrix*

December 12 2012 (8:00 - 10:00 AM)  
*Handling Year-End in Timberline Office\**

### UPCOMING LIVE WEBCASTS | Part of the Product Knowledge Seminar Series

August 22, 2012 (10:00 - 11:00 AM)  
*Sage Timberline Office MyAssistant*

September 19, 2012 (10:00 - 11:00 AM)  
*Timberline Office Service Management*

October 24, 2012 (8:30 - 10:30 AM)  
*Crystal Reports for Sage MAS 90*

September 5, 2012 (10:00 - 11:00 AM)  
*Sage MAS 90\*\* Overview/Time Tracking*

October 9, 2012 (10:00 - 11:00 AM)  
*Sage Estimating & Takeoff*

December 6, 2012 (8:30 - 9:30 AM)  
*Year-End Closing for Sage MAS 90*

### OTHER UPCOMING EVENTS

September 11, 2012 (Tyson's Corner, VA)  
*Annual Joint Meeting - Washington, D.C. CFMA Chapter & DC Metro American Subcontractor's Association*  
<http://www.cfmadc.org>; <http://www.dcmsa.com/>

December 5, 2012 (8:30 AM - 12:30 PM)  
*Training Class: Year-End for Sage Timberline Office*

\* Sage Timberline Office is becoming Sage 300 Construction & Real Estate (Fall 2012)

\*\*Sage MAS 90 is becoming Sage 100 ERP (Fall 2012)

